

**PARSONS PLANTATION PROPERTY OWNERS ASSOCIATION
(PPPOA, INC.)
P.O. BOX 462
DULUTH, GA 30096**

MINUTES OF ANNUAL MEETING

DATE: March 31, 2019 4:00 called to order by Jim Bandy at 4:06pm

PLACE: Pool

Board Members: Jim Bandy- President
Joel Hall- Vice-President
Denise Helms-Secretary
James Riley- Treasurer

The following is a list of the 34 compulsory members of PPPOA, Inc. in alphabetical order with notations of those in attendance to the meeting and those who submitted a proxy for voting for the officers.

Neighbors	Address	Absent	Attended	Proxy
Jim and Cindy Bandy	3370 KW		Jim /Cindy	
Bing and Nelma Bang	3380 KW	X		
Steve Chung and Holly Tran	3390 KW	X		
Mike and Pam Corley	3285 KW	X		
Chris and Mandy Dobbins	3310 KW	X		
Terry and Shelia Elrod	3290 KW	X		X
Ben Fowler now in assisted living	3300 KW	Home to be sold		
Nancy and Ed Fulmer	3420 KW		Nancy	
Bert and Joanna Green	3460 KW	X		
Stan and Nancy Green	1964 KC	X		X rcd after meeting
Greg and Melissa Grimes	3280 KW	X		
Joel and Karen Hall	3475 KW		Joel	
George He and YuQun Chen	3340 KW	X		X
Phil and Denise Helms	3400 KW		Phil/Denise	
Chris and Ali Herod	3410 KW	X		X
Kam and Ruby Kwok	3425 KW	X		
David and Janet Liles	3330 KW	X		
Andre' and Hannah Linton	1969 KC	X		
Mal Lorentz	3355 KW	X		
Jangwon Mun and Hyun Lee	3375 KW	X		
John and Caroline Maki	3450 KW	X		X
Zarina Mullen	3350 KW	X		
Jim and Carole Nadler	3275 KW		Carole	
Michael and Jill Overcash	3440 KW	X		

James and Joy Riley	3320 KW		James	
Beverly Sauls	3470 KW	X		
Randall and Debbie Stokes	3295 KW	X		X
Tom and Robin Tabor	1984 KC	X		X
Wendell and Peggy Tarkenton	3270 KW		Wendell/Peggy	
Ted and Betsy Wieber	3445 KW		Ted	
Lance and Linda Wiist	3365 KW	X		X rcd after meeting
Grace Yoo	3435 KW	X		
Matthew Young	3430 KW	X		
Tony and Angie Zimmerman	3260 KW	X		X

Each compulsory member should have received a Ballot for 2019 officers, a limited proxy in case of absence, and a proposed 2019 budget in the mail and/or by email along with the bill for dues, which was due on March 31, 2019. We have received payment for dues of 33 homes and payments from the 34th .

A quorum of 17 was needed for the re-election of the officers for 2019.

Jim Bandy- President

James Riley – Treasurer

Denise Helms - Secretary

Jim Bandy’s goals for the meeting:

*Asked for volunteers for next year’s officers

*Get volunteers for the committees-pool gate-scheduling volunteers for opening and Closing the gate

Cindy Bandy would like to step down from the scheduling of people for this task. Even though closing the gate at night, installing cameras, and putting locks on the bathroom doors, we have not had problems with vandalism. However, those in attendance feel that it is good to close the gates to discourage loitering in our parking lot. Also a part of this schedule is the cleaning of the restrooms on Sunday evenings. Phil Helms received a letter from a management company about taking on the managing of the neighborhood. Peggy Tarkenton suggested this might be a way to solve the problem of members not volunteering to do work in the neighborhood.

* Congratulatory signs for graduating- Tony Zimmerman had asked if we put up signs for our neighborhood graduates. We have not in the last few years; however, parents have put their signs at the entrance. We have two seniors this year, so Cindy Bandy checked into the cost, which was \$90 for a 3 x 5 sign. Carole Nadler suggested that we contact Stan Green, who she used before.

*Gwinnett County has new requirements for the area around the pool. The letters for “No Lifeguard on Duty” must be 4”. Our current sign does not meet this requirement.

Also, some of the existing signs will need updating with additional rules, which includes that animals are not allowed in the pool area unless they are service dogs.. Cindy Bandy will check on ordering the signs before the pool opens on May 18th

***Lighting at the entrance**

New wiring, outlets, and low voltage lights have been installed at the entrance. It was suggested that Imagescapes be notified by letter to be careful not to hit the lights when working around them.

[FYI-The lights are now on a day/night sensor. The outlet, on the right side when entering, is active at night and the outlet, on the exit side, is active during the day.

*Michael Overcash had offered to build a new website earlier, which we would have to put into our budget since Cindy Bandy has not been charging the association. Cindy Bandy will check with him to see if he is still interested and if it will be interactive and can include things like our gate opening/closing schedule, cleaning schedule and possibly, the ability to pay dues.

*Before the opening of the Pool, each household will receive a new membership card. The card will change color for the year, so that it is easy to recognize people who are not supposed to be in the pool area. Also, you will have new codes on the back of the card for the restrooms. These change yearly.

Remember to always have your card with you when enjoying our pool and tennis courts. Rec members will receive a card and key after they have paid for the year.

*Erosion on the hill beside the pool. Jim Bandy has contacted Imagescapes for a price to repair the damage, but has not heard back from them.

*Homeowners need to follow covenants for any changes to their home and get approval of the architectural committee/board before making the changes.

Pool opening is scheduled for May 18th and closing as dictated by the weather.
Pine Straw -Atlanta Pine Straw delivered and put it out on March 19th.

COMMITTEES.

If you would like to volunteer to work on the following committees, please let one of the officers know of your desire.

Landscape committee-Seasonal plants at the entrance and in pots at the pool.

Decorating for Christmas at the entrance

Communications- Website oversight

Flyers to invite non-compulsory memberships to have the use of the pool and tennis courts.

(Denise Helms has a flyer ready to print and would welcome help in putting them in each mailbox for this year.)

Letters distributed to communicate with 34 households several times per year.

Pool and Tennis Committee-See above information about the schedule.

Architecture-Be willing to help when homes in the neighborhood need permission to start a project or to be reminded about bylaw conditions that need to be addressed.

If you are willing to serve on the board, please let an officer know. We need a Vice-President for 2019.

There is not a neighborhood work day scheduled; however, there are several tasks that need to be done.

Cleaning columns at the front of the entrance-Joel Hall

Cleaning picket fence around the pool – Phil Helms

Planting flowers- Cindy Bandy and Denise Helms

Painting the wrought iron fence at the front – Jim Bandy

Spring cleaning of restrooms –Cindy Bandy and Denise Helms

Getting furniture/umbrellas out of storage and cleaned- Cindy Bandy and Denise Helms

Painting of furniture at the pool- Denise Helms

Cleaning of playground house-Cindy Bandy

Putting out sand at playground-Cindy Bandy

The meeting was adjourned at 5:00pm.

_____Denise Helms, Secretary